

## MEDICA Individual Community Living Supports (ICLS) Training

### Elderly Waiver (EW) Services Reminders:

- All recipients receiving EW services must first access Medical Assistance (MA) home care services to the highest extent before adding Elderly Waiver (EW) services to the community support plan
- Be the least costly alternative to meet members assessed needs
- Be within the allowable case mix cap for EW

### Not covered:

- Recreational or diversional purposes
- Duplicates other services available
- Substitute for informal supports that appropriately meet the member's needs
- Are available through another funding source (e.g., MA state plan services, long-term care insurance)

### ICLS:

- Member must receive assistance and/or support in **a minimum of two of the six ICLS service components** (new February 2024)
- Cannot duplicate authorized state plan or other waiver services the member already receives
- ICLS services that are an assessed need must be included in the members Plan of Care and Service Plan. The completed and signed DHS 3751 is saved in the member record. The DHS 3751 must be reviewed, signed and dated at reassessments
- Care Coordinators are to utilize the resources available to them and their clinical skills to determine appropriate services based on members assessed needs
- Authorization is required for ICLS services. Care Coordinator to submit Referral Request Form (RRF) to request an authorization
- DTR required for denial, termination or reductions of ICLS services and care plan/service plan is updated to reflect any changes
- Care Coordinators can contact [MedicaCCSupport@medica.com](mailto:MedicaCCSupport@medica.com) to consult on a case

### MN Dept of Human Services (DHS) Website Resources:

[Community Based Service Manual ICLS](#) – Service details

[DHS 3751](#) – Individual Community Living Support (ICLS) – Planning Form

[DHS 3945](#) – Long-Term Services and Supports Rate Limits

[DHS Policy Quest](#) – choose “Aging Programs” and adjust the “search date from” as default is only one year. In “search value” use ICLS.

[PCA Program Manual](#) – Covered Services tab

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