



Product	Legacy Assessment Form	Legacy Care Plan	MnCHOICES Assessment Form & Related Documents	MnCHOICES Support Plan	MMIS Entry if Completed in MnCHOICES?	Processes/Documents Required Outside of MnCHOICES
MSHO/MSC+ (EW with PCA/CFSS)	DHS 3428-LTCC DHS 3428D-Supplemental Waiver PCA Assessment	Collaborative Care Plan (CCP)	MnCHOICES Assessment & Assessment Summary	Support Plan-MCO MnCHOICES Assessment & signature page	Yes	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
MSHO/MSC+ (EW)	DHS 3428-LTCC	Collaborative Care Plan	MnCHOICES Assessment & Assessment Summary	Support Plan-MCO MnCHOICES Assessment & signature page	Yes	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
MSHO/MSC+ (non-EW with PCA/CFSS)	DHS 3428-LTCC	Collaborative Care Plan	MnCHOICES Assessment & Assessment Summary	Support Plan-MCO MnCHOICES Assessment & signature page	Yes	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
MSHO/MSC+ (Determining eligibility for PCA/CFSS or EW)	DHS 3428-LTCC	Collaborative Care Plan	MnCHOICES Assessment & Assessment Summary	Support Plan-MCO MnCHOICES Assessment & signature page	Yes	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
MSHO/MSC+ (Community Non-EW, non-PCA/CFSS)	DHS 3428H-HRA	Collaborative Care Plan	HRA-MCO	Support Plan-HRA & signature page	No	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
MSHO/MSC+ (Institutional)	Medica Institutional Member Assessment	Include added care plan goals on Medica Institutional Member Assessment	N/A	N/A	N/A	Medica Institutional Assessment Institutional Post-Visit Letter Leave Behind Document PCP Letter
MSHO (Unable to reach/refusal)	Required elements for MMIS entry	Medica Unable to Contact/Refusal Care Plan	HRA-MCO: Complete fields in Member & Assessment	N/A	No	Complete Medica Unable to Contact/Refusal Care Plan, upload in MnCHOICES. Leave Behind Document Appropriate Member Letter

*Medication Safe Disposal Handout required when completing an **in-person** HRA/Assessment unless the member lives in an institutional setting and the institution manages the member's medications.

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			Information Sections			PCP Letter
MSC+ (Unable to reach/refusal)	Required elements for MMIS entry	N/A	HRA: MCO: Complete fields in Member & Assessment Information Sections	N/A	No	Document conversation with members who refuse or contact attempts in case notes either in MnCHOICES or in internal documentation system. Appropriate Member Letter Leave Behind Document PCP Letter
MSHO/MS+ EW Change in Condition	DHS 3428-LTCC (early reassessment as necessary)	Collaborative Care Plan	MnCHOICES Assessment (early reassessment) or Functional Needs Update, as necessary	Support Plan-MCO MnCHOICES Assessment & signature page	Yes	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
MSHO/MS+ Non-EW Change of Condition	DHS 3428H-HRA (early reassessment as necessary)	Collaborative Care Plan	HRA-MCO (early reassessment as necessary)	Support Plan-MCO MnCHOICES Assessment & signature page	No	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
SNBC/ISNBC (Community or Institutional)	DHS 3428H-HRA	AccessAbility Member Care Plan	HRA-MCO	Support Plan-HRA- & signature page	No	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
ISNBC (Unable to reach/refusal)	Required elements for MMIS entry	Medica Unable to Contact/Refusal Care Plan	HRA-MCO: Complete fields in Member & Assessment Information Sections	N/A	No	Complete Medica Unable to Contact/Refusal Care Plan, upload in MnCHOICES. Appropriate Member Letter Leave Behind Document PCP Letter

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SNBC (Unable to reach/refusal)	Required elements for MMIS entry	N/A	HRA-MCO: Complete fields in Member & Assessment Information Sections	N/A	No	Document conversation with members who refuse or contact attempts in case notes either in MnCHOICES or in internal documentation system. Appropriate Member Letter Leave Behind Document PCP Letter
SNBC/ISNBC Change of Condition	DHS 3428H (early reassessment as necessary)	AccessAbility Member Care Plan	HRA-MCO (early reassessment as necessary)	Support Plan-HRA & signature page	No	Post-Visit Letter Leave Behind Document Medication Safe Disposal Handout* PCP Letter
Transitional HRA (All Products)	Medica Transfer Member HRA	N/A	HRA-MCO: Complete fields in Member & Assessment Information Sections	N/A	Yes	Medica Transfer Member Health Risk Assessment, upload in MnCHOICES
Transition of Care (All Products)	Medica Transition of Care Log	N/A	N/A	N/A	N/A	Medica Transition of Care Log

Last Edited Date: 11/2/2023

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